

**BONNER COUNTY COMMISSIONERS/PLANNING DEPARTMENT  
PUBLIC WORKSHOP/MEETING MINUTES  
JANUARY 5, 2022**

**CALL TO ORDER:** Chair McDonald called the Bonner County Planning and Zoning Commission hearing to order at 1:00 p.m. in the 3<sup>RD</sup> Floor Meeting Room, Suite 338 of the Bonner County Administration Building, 1500 Highway 2, Sandpoint, Idaho, via Zoom webinar, and YouTube live streaming.

**PRESENT:** Commissioners Chair Dan McDonald, Vice Chair Steve Bradshaw, and Jeff Connolly

**ABSENT:** None

**STAFF PRESENT:** Planning Director Milton Ollerton, Assistant Planning Director Jake Gabell, and Administrative Assistant III Da Niel Scott

**SEWER DISTRICTS PRESENT:** Southside Water and Sewer and Panhandle Health District

**PUBLIC WORKSHOP/MEETING:**

**AMENDMENT**

**CALL FOR VISUAL, HEARING OR OTHER IMPAIRMENT REQUIRING**

**ASSISTANCE:** The Chair asked whether anyone needed special assistance to hear, see or participate in these proceedings. Hearing no response, the Chair continued with the public hearing.

**File AM0024-21 – Title 11 Text Amendment – Bonner County Revised Code Agency Authorizations – Bonner County** is requesting a text amendment to BCRC Title 11-110 to include sewer districts in the agency authorization.

**CONFLICT OF INTEREST/DISCLOSURE DECLARATIONS:** The Chair requested the Commissioners declare any conflicts of interest or disclosures. The Chair noted that there were no disclosures or conflicts.

**STAFF PRESENTATION:** Planning Director Milton Ollerton presented to the Board a draft amendment to update BCRC 11-110 Agency Authorization to include sewer districts on the BLP signoff. This would require an applicant that lives within a sewer district to first obtain approval from the sewer district prior to submitting an application to the County.

Director Ollerton provided statistics reflecting 149 Building Location Permits in 2021. While comments received indicate concern to include this requirement for PHD it is not included per the meeting with PHD and the Board on August 3, 2021, where PHD stated they did not have the staff to handle BLP signoff.

Sewer Districts	Permits				
Bayview Water and Sewer	1				
Bottle Bay	8				
Coolin	29				
Ellisport Bay Sewer	15				
Garfield Bay	7				
Granite Reeder	9				
Kalispell Bay Sewer	10				
Kootenai Ponderay	12				
Memaloose Sewer	0				
Outlet Bay	21				
PHD	1034	2-withdrawn	5-on hold	13-void	4-abandoned
Sagle Valley Sewer & Water	21				
Southside Sewer & Water	17				
Stoneridge Utilities	1				
Swan Shore Sewer	1				
Trestle Creek Sewer	2				
West Bonner Water & Sewer	4				
	1183				

Staff recommends the Board approve an ordinance for the approval of the Title 11 Text Amendment.

**PUBLIC COMMENT:** The following individuals spoke on the record in favor of the proposed changes: Jim Haynes (Southside Water and Sewer), Susan Drumheller, Kathryn Kolberg (Panhandle Health District), Kass Larson (Southside Water and Sewer), and Doug Bopp (Southside Water and Sewer).

**DISCUSSION:** The Commission discussed the purposed changes.

Upon discussion, Commissioner Bradshaw moved to approve the proposed Bonner County Revised Code Title 11-110 Ordinance, as amended, the number to be assigned, providing Agency Authorizations to include Sewer Districts, not including PHD. These changes will become effective upon publication. Commissioner Connolly seconded the motion.

At 1:23 p.m., the Chair declared the workshop/meeting adjourned.

Respectfully submitted on this 7<sup>th</sup> day of January 2022.



Milton Ollerton, Planning Director